



VWC-MANASSAS COMPLIMENTARY 2010 Brochure Pocket Reservation Form

Qualifications:

To qualify for the VWC-Manassas complimentary brochure distribution (one brochure only), an organization must either/or:

- currently participate in the Virginia Welcome Center Brochure Distribution Program;
- have been a participant in the program with the VWC-Manassas as a distribution center at the time of closing.

Marie Henderson
 Virginia Tourism Corporation
 901 East Byrd Street
 Richmond, VA 23219-4048

VWCAdvertising@virginia.org
 TEL (804) 545-5520
 FAX (804) 545-5501

By completing this form I am requesting to reserve display space for my 4" X 9" brochure, free of charge, in the Manassas Welcome Center as indicated below. I understand my space will be reserved beginning the 1st day of the month following receipt of my completed reservation form, and will continue until December 31, 2010. To continue distribution for 2011, standard fees will apply.

My sample brochure is: Attached Emailed

(You may submit an electronic version of your brochure in a .pdf or .jpg format to VWCAdvertising@virginia.org)

We recommend sending an initial shipment of 1,000 brochures to the address below.

Manassas Welcome Center
 C/O Virginia Tourism Corporation
 Mile Marker 48, I-66W
 9915 Vandor Lane
 Manassas, VA 20109

For questions, please contact Marie Henderson at (804) 545-5520 or VWCAdvertising@virginia.org

<i>(One form per brochure)</i>	
Signed:	Date:
Name:	Phone:
Title:	Fax:
Company:	Email:
Address:	
Brochure Name:	
<i>If contact information changes during your reservation period, please contact VTC with updates.</i>	

Please include a copy of your brochure with your form and send to:

Virginia Tourism Corporation
 901 East Byrd Street
 Richmond, VA 23219
 Phone: (804) 545-5520
 Fax: (804) 545-5501

VTC Use Only
Approved by: _____
Date: _____