VIRGINIA TOURISM CORPORATION

Request For Taxpayer Identification Number (**TIN**) and Certification

Substitute W-9 Form

Vendor number

IRS code Section 6109 requires you to give your correct TIN to persons who must file information returns with the IRS to report income paid to you. The VTC is required by the IRS to withhold 31% of the payments made to payees who do not provide a TIN.

I. Please make any necessary corrections and/or additions to the information below.

Legal Business Name:
Business Name if different than above (d/b/a)
Key Contact:
Address:
Address:
City/State/Zip:
Telephone #:

II. Organization Information:

A. Entity Type: (Circle One)

Individual Sole Proprietor Partnership Medical Corp. Corporation Trust Estate Other _____

B. Taxpayer Identification Number (TIN) - Complete #1, #2, or #3 below.

1. 1. __ __ __ - __ __ - __ __ __ __ 2. __ __ -
   Social Security Number Employer ID Number
3. ☐ Check this box if operating as a Foreign Entity in the United States without a TIN.

C. Please Answer the Following Questions: (Check either YES or NO)

1. Is your organization (association, club, religious, charitable, educational, or other group) tax exempt under IRS Code Section 501(a)? ☐ YES ☐ NO
2. Are you a Real Estate Agent? ☐ YES ☐ NO

D. Check All Applicable:

(Note – Providing this information is voluntary. All information gathered will be used for statistical purposes only.)

☐ Small Business – provide certification number _____
☐ Woman Owned Business - provide certification number _____
☐ Minority Owned Business – provide certification number _____
If not certified, contact Department of Minority Business Enterprise at 804-786-3109

III. Certification Under Penalties of perjury, I certify that:

A. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and

B. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the IRS that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding.

Certification Instructions: You must cross out item B above if you have been notified by the IRS that you are subject to backup withholding because of underreporting interest or dividend on your tax return.

Signature Date